

BACKGROUND:

These Terms and Conditions are the standard terms which apply to the provision of electrical services by Roderick J Jones, RDE Communications ("the Trader") to customers who require electrical services to be provided at their home.

These Terms and Conditions apply where the customer is a "Consumer" as defined by the Consumer Rights Act 2015 (as amended).

1. Definitions and Interpretation

1.1 In these Terms and Conditions, unless the context otherwise requires, the following expressions have the following meanings:

"Agreed Times"	means the times which You and We agree to have access to the Property to complete the Job as specified in the Agreement;
"Agreement"	means the contract into which You and We will enter if You accept the Estimation. The Agreement (Written or Verbal) will incorporate, and be subject to, these Terms and Conditions. An example of Our standard form of Agreement is available on request;
"Business"	means any business, trade, craft or profession carried on by You or any other person/organisation;
"Consumer"	means a "consumer" as defined by the Consumer Rights Act 2015, and in relation to these Terms and Conditions means an individual customer of the Trader who receives Electrical Services for their personal use and for purposes wholly or mainly outside the purposes of any Business;
"Deposit"	means the deposit You will be required to pay in accordance with Clause 5;
"Equipment"	means the equipment or part provided by the Installer which may include, but not be limited to, an electrical socket;
"Equipment Mark Up"	means the amount added to the price of the equipment or part provided by the installer (non-refundable);
"Electrical Services"	means the electrical services We will provide as specified in the Agreement;
"Competent person Electrical"	means Us or Our employee who will be responsible for providing the Electrical Services;
"Final Fee"	means the total of all sums You must pay which will be shown on the invoice (amount due) issued in accordance with Clause 6 of these Terms and Conditions.
"Job"	means the complete performance of the Electrical Services;
"Model Cancellation Form"	means the model cancellation form (available on request);

“Order”	means Your initial request for Us to provide the Electrical Services as set out in Clause 4;
“Products”	means the products required for the provision of the Electrical Services which We will supply (if any) as specified in the Agreement;
“Property”	means Your home / business, as detailed in the Order and the Agreement, at which the Job is to take place;
“Estimation”	means the Estimation We give to You in accordance with Clause 4 detailing the services We will provide to You and the fees We will charge;
“Estimated Fee”	means the fee set out in the Estimation which may change according to the actual work undertaken as set out in Clause 6 of these Terms and Conditions;
“Start Date”	means the date You and We agree on for Us to start providing the Electrical Services as specified in the Agreement;
“Visit”	means any occasion, scheduled or otherwise, on which the WE visit the Property to provide the Electrical Services;
“We/Us/Our”	means the Trader and includes all employees, agents and sub-contractors of the Trader;
“You/Your”	means a Consumer who is a customer of the Trader.
“Installation (Invoice)”	Is the sum of the Labour Charge and the Miscellaneous Charge;
“Labour Charge”	£60.00 for the first hour and £25.00 thereafter;
“Miscellaneous Charge”	Means the charge for fuel, parking costs and debit /credit card fees (as applicable);
“Callout Charge”¹	£70.00 to £75.00 (includes 1 st hr of labour and fuel cost (up to 25 miles from RDE Communications business address);

- 1.2 Each reference in these Terms and Conditions to “writing”, and any similar expression, includes electronic communications whether sent by e-mail, text message, Instant messaging (e.g., WhatsApp) fax or other means.
- 1.3 Each reference to a statute or provision of a statute is a reference to that statute or provision as amended or re-enacted at the relevant time.
- 1.4 Each reference to “these Terms and Conditions” is a reference to these Terms and Conditions.
- 1.5 Each reference to a Schedule is a reference to a schedule these Terms and Conditions.
- 1.6 The headings used in these Terms and Conditions are for convenience only and do not affect the interpretation of these Terms and Conditions.
- 1.7 Words signifying the singular number will include the plural and vice versa.
- 1.8 References to any gender will include the other gender.
- 1.9 References to persons, unless the context otherwise requires, include

¹ Applied if attending a property on the same day as the service is requested by the customer.
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corporations.

2. Information about Us

- 2.1 We are a Sole Trader.
- 2.2 We trade under the name RDE Communications.
- 2.3 Our main trading address is 3 Hoblongs Cottages, Chelmsford Road, Gt Dunmow, Essex. CM6 1LW.
- 2.4 We are **not** registered with a Part P (Building Regulations) authorised Scheme provider e.g. Stroma, NAPIT etc. However, all 'notifiable' work can be undertaken following agreement with the local building control authority. This will incur further charges as applicable to local building control schedule of charges.
- 2.5 Notifiable work according to the Building Regulations (Part P, domestic dwelling) for example is:
 - 2.5.1 Installation of a new circuit;
 - 2.5.2 Replacement of a Consumer Unit (CU); or
 - 2.5.3 any addition or alteration to existing final circuits in a room containing a bath or shower in Zones 0,1 or 2; or
 - 2.5.4 a room containing a swimming pool or sauna heater.
- 2.6 We are **not** registered with an Electrical body or Scheme.
- 2.7 We are fully qualified by City and Guilds and hold certification in:
 - 2.7.1 Fundamental Electrical Science and Technology for Installation Work (4141-02 level 3).
 - 2.7.2 Electrical Installations in Dwellings (4141-01Level 3).
 - 2.7.3 Building Regulations for Electrical Installations (2392 Part P Level 3).
 - 2.7.4 Requirements for Electrical Installations BS 7671: 2018 (2022) Level 3
 - 2.7.5 Fundamental Inspection, Testing, and Initial Verification (2392-10 level 2).
 - 2.7.6 Domestic Electrical Vehicle Charging Equipment Installation (Level 3)
 - 2.7.7 Initial and Periodic Inspection and Testing of Electrical Installations (2391-52 Level 3)
- 2.8 We will only provide Electrical Services to Properties that are supplied through a ≤ 100 Amp service fuse (per phase). Sub-clause 7.8.3 also refers.
- 2.9 We do not supply Electrical services across different phases of a 2 or 3 Phase Installation.

3. Communication and Contact Details

- 3.1 If You wish to contact Us with question(s) You may contact Us by telephone at 07808 771 722 or 01371 859 911 or by email at rod@rde-communications.co.uk
- 3.2 In certain circumstances You must contact Us in writing (as stated in various Clauses throughout these Terms and Conditions). When contacting Us in writing You may use the following methods:
 - 3.2.1 contact Us by email at rod@rde-communications.co.uk; or
 - 3.2.2 contact Us by pre-paid post at RDE Communications 3 Hoblongs Cottages, Chelmsford Road, Gt Dunmow, Essex. CM6 1LW.

4. Orders

- 4.1 We accept orders for Electrical Services through verbal e.g. telephone, or written e.g. email
- 4.2 When placing an Order You should set out, in detail, the Electrical Services required. Details required include the location and size of the Property, the number and type of rooms in which work is required and the type(s) of work required (e.g. wiring, installation of appliances etc.). We will provide You with an order form (if required) containing prompts for all required information. All such details are set out in the Agreement (written or verbal).
- 4.3 Once the Order is complete and submitted We will prepare an Estimation and send it to You via email. The Estimation will set out the required Deposit and fee (see Clauses 5 and 6).
- 4.4 You may make changes to the Order and Estimation before accepting it. You may accept the Estimation by telephone, email or first-class post.

5. Deposit

- 5.1 At the time of accepting the Estimation or not more than 7 days thereafter You must pay Us a Deposit (if requested in the Estimation). The Deposit will be 80% of the cost of the Estimated products required. We will not confirm an Order until the Deposit is paid in full.
- 5.2 The Deposit is non-refundable except as set out in Clauses 12, 13 and 14.

6. Fees and Payment

- 6.1 The Estimated Fee will include the price payable for the Electrical Services and for the estimated Products required.
- 6.2 We will where reasonably possible use only the Products (and quantities of Products) set out in the Estimation and the Agreement; however if additional Products are required We will adjust the Final Fee to reflect this. We will keep any increases to a necessary minimum.
- 6.3 If the price of Products or services increases during the period between Your acceptance of the Estimation and the Start Date, We will inform You of the increase and of any difference in the Final Fee.
- 6.4 The Estimation Fee and the Final Fee are inclusive of VAT.
- 6.5 We will invoice You when the Job has been completed.
- 6.6 You must pay any invoice on completion of the job or within 7 days of receiving it.
- 6.7 We accept the following methods of payment:
 - 6.7.1 Debit and credit cards via a sum up card reader and application (additional 2% charge applicable on the Fee amount);
 - 6.7.2 Cash;
 - 6.7.3 Cheque (payable to Mr R J Jones);
 - 6.7.4 Bank Transfer.
- 6.8 If You do not pay an invoice by the due date We may charge You interest on the overdue sum at the rate of 1% above the base rate of the account used to purchase any Products or provide the Service from time to time until payment in full is made. Interest will accrue on a daily basis from the due date until the actual date of payment, whether before or after judgment.
- 6.9 Notwithstanding delivery and the passing of risk, property in and title to the Products shall remain with Us until We have received payment of the full price of:
 - (a) Products supplied;

(b) all other goods and/or services supplied by Us to You under any contract whatsoever. Payment of the full price shall include, without limitation, the amount of any interest, delivery charges or other sum payable under the terms of this and all other contracts between Us and You.

6.10 If You have promptly contacted Us to dispute an invoice in good faith We will not charge interest while such a dispute is ongoing.

7. Electrical Services

7.1 We will provide the Electrical Services in accordance with the specification set out in the accepted Estimation and in the Agreement (as may be amended by agreement between You and Us from time to time).

7.2 We may provide sketches, plans, diagrams or similar documents in advance of the Job. Any such material is intended for illustrative purposes only and is not intended to provide an exact specification of the Job nor to guarantee specific results.

7.3 We will use reasonable endeavours to ensure that the Products We use match those chosen by You and are consistent throughout the Property (or relevant parts of the Property). However, we cannot guarantee the quality or consistency of the Products.

7.4 We will ensure that the Electrical Services are performed with reasonable care and skill and to a reasonable standard which is consistent with best trade practice.

7.5 We will ensure that We comply with all relevant codes of practice.

7.6 We will properly dispose of all waste that results from Our provision of the Electrical Services.

7.7 Where a Job is to last for more than one working day We will where reasonably possible leave the Property in a clean and tidy state and minimise any disruption to Your use and enjoyment of the Property while work is being carried out. We will wherever possible store all tools and materials only in areas where work is being carried out or remove them from the Property at the end of each working day.

7.8 The following assumptions are made when We provide Electrical Services:

7.8.1 All Final circuits have been installed according to extant and /or previously applicable regulations when installed

7.8.2 All final circuits are electrically safe and can be isolated.

7.8.3 For three phase installations; each final circuit has a nominal (U_0) Voltage of 230V and each final circuit is provided with a neutral 'live' conductor.

7.8.4 In providing the Estimate, We may have had to make certain assumptions regarding the nature of any existing structures and their finishes, the route of pipes, the availability of materials, the absence of plaster finishes (in new builds or extensions) on walls and ceilings across which cables are to be laid, etc. In the circumstances, whilst the assumptions made will be based upon experience, regulations and good practice, it may become necessary to suggest changes to the Agreement as it progresses, to take account of any discrepancies between the assumptions initially made and the actual conditions found.

8. Guarantee

8.1 We guarantee that the product of the Electrical Services provided will be free from material defects for a period of 12 Months following completion of the Job.

- 8.2 If any defect in the product of the Electrical Services appears during the guarantee period set out in sub-Clause 8.1 We will rectify the defects free of charge.

9. Your Obligations

- 9.1 If any consents, licences or other permissions are needed from any third parties such as landlords, planning authorities, local authorities or similar, You must obtain them before we begin to provide the Electrical Services.
- 9.2 We may ask you to remove certain furniture, fixtures and fittings in the Property before we begin work. Unless You and We specifically agree otherwise, this is Your responsibility.
- 9.3 You will ensure We can access the Property at the Agreed Times to provide the Electrical Services.
- 9.4 You may either give Us a set of keys to the Property or be present at the Agreed Times to give Us access. We promise that all keys will be kept safely and securely by Us.
- 9.5 You must ensure that We has access to electrical outlets and a supply of hot and cold running water.
- 9.6 You must give Us at least 24 hours' notice if You do not require the Electrical Services on a particular day or at a particular time. We will not invoice for cancelled Visits provided such notice is given. If less than 24 hours' notice is given We will invoice You at the normal rate.

10. Complaints and Feedback

- 10.1 We always welcome feedback from Our customers and, while We always use all reasonable endeavours to ensure that Your experience as a customer of Ours is a positive one, We nevertheless want to hear from You if You have any cause for complaint.
- 10.2 All complaints are handled in accordance with Our complaints handling policy and procedure which are available on request.
- 10.3 If You wish to complain about any aspect of Your dealings with Us, please contact Us in one of the following ways:
- 10.3.1 In writing, addressed to Roderick Jones, 3 Hoblongs Cottage, Chelmsford Road, Gt Dunmow, Essex. CM6 1LW;
- 10.3.2 By email, addressed to; rod@rde-communications.co.uk

11. Changing the Start Date

- 11.1 If You ask Us to change the Start Date:
- 11.1.1 We will where reasonably possible agree a revised Start Date with You;
- 11.1.2 If it is not possible to agree a revised Start Date either You or We may terminate the Agreement (see Clause 14).
- 11.2 If We ask You to change the Start Date, You may either:
- 11.2.1 agree a revised Start Date with Us; or
- 11.2.2 terminate the Agreement (see Clause 14).

12. Cancellation of Contract During the Cooling Off Period

- 12.1 Where the Agreement is not made "on Our premises", You have a statutory right to a "cooling off" period. This period begins once the contract between You and Us is formed and ends at the end of 14 calendar days after that date.
- 12.2 If You wish to cancel the Agreement within the cooling off period You should

inform Us immediately by a clear statement (e.g. a letter sent by post, fax or email to the postal address, fax number or email address specified in these Terms and Conditions). You may use the Model Cancellation Form (available on request), but You do not have to.

- 12.3 To meet the cancellation deadline, it is sufficient for You to send Your communication concerning the exercise of the right to cancel before the cancellation period has expired.
- 12.4 If You exercise the right to cancel You will receive a full refund of any amount paid to the Us in respect of the contract.
- 12.5 We will refund money using the same method used to make the payment, unless You have expressly agreed otherwise. In any case, You will not incur any fees as a result of the refund.
- 12.6 We will process the refund due to You as a result of a cancellation without undue delay and, in any case, within the period of 14 days after the day on which We are informed of the cancellation.
- 12.7 If the Start Date falls within the cooling off period You must make an express request for provision of the Electrical Services to begin within the 14 calendar day cooling off period. This request forms a normal part of the ordering process. By making such a request You acknowledge and agree to the following:
 - 12.7.1 If the Job is completed within the 14 calendar day cooling off period, You will lose the right to cancel once the Job is completed;
 - 12.7.2 If You cancel the Agreement after provision of the Electrical Services has begun You will be required to pay for the Electrical Services supplied up until the point at which You inform Us of Your wish to cancel;
 - 12.7.3 The amount due will be calculated in proportion to the full price of the Electrical Services and the actual Electrical Services already provided. Any sums that have already been paid for the Electrical Services will be refunded subject to deductions calculated on this basis;
 - 12.7.4 We will process any refund within 7 days and in any event no later than 14 calendar days after You inform Us of Your wish to cancel.
- 12.8 Clauses 13 and 14 apply to termination of the Agreement after the 14 calendar day cooling off period has elapsed.

13. Cancellation Before the Start Date

- 13.1 In addition to Your rights in Clause 12 relating to the cooling off period, You may terminate the Agreement (i.e. cancel the Job) at any time before the Start Date as follows:
 - 13.1.1 If You cancel the Job more than 28 days before the Start Date We will refund the Deposit and any other sums paid as soon as is reasonably possible, and in any event within 14 calendar days of cancellation.
 - 13.1.2 If You cancel the Job less than 28 days before the Start Date We will retain from the Deposit a sum to cover any net financial loss that We suffer due to the cancellation. We will refund the balance of the Deposit to You as soon as is reasonably possible, and in any event within 14 calendar days of cancellation. If Our net financial loss is more than the amount of the Deposit, We will invoice You for the shortfall and You will be required to make payment in accordance with Clause 6.
- 13.2 We may need to terminate the Agreement before the Start Date due to the unavailability of required personnel or materials, or due to the occurrence of an event outside of Our reasonable control. If such cancellation is necessary, We will inform You as soon as is reasonably possible. We will refund the Deposit and any other sums paid as soon as is reasonably possible, and in

any event within 14 calendar days of termination.

14. Termination

- 14.1 You may terminate the Agreement with immediate effect by giving Us written notice if:
 - 14.1.1 We have breached the Agreement in any material way and have failed to remedy that breach within 14 days of You asking Us in writing to do so;
 - 14.1.2 We enter into liquidation or have an administrator or receiver appointed over Our assets;
 - 14.1.3 You and We have been unable to agree a revised Start Date under Clause 11.1 or You elect to terminate the Agreement under Clause 11.2;
 - 14.1.4 We are unable to provide the Electrical Services due to an event outside of Our control (see Clause 16).
- 14.2 We may terminate the Agreement with immediate effect by giving You written notice if:
 - 14.2.1 You fail to make a payment on time as required under Clause 6 (this does not affect Our right to charge interest on overdue sums under sub-Clause 6.8);
 - 14.2.2 You have breached the Agreement in any material way and have failed to remedy that breach within 14 days of Us asking You in writing to do so; or
 - 14.2.3 You and We have been unable to agree a revised Start Date under Clause 11.1;
 - 14.2.4 We have been unable to provide the Electrical Services for more than 4 weeks due to an event outside of Our control (see Clause 16).
- 14.3 For the purposes of this Clause 14 a breach of the Agreement will be considered 'material' if it is not minimal or trivial in its consequences to the terminating party. In deciding whether or not a breach is material no regard will be had to whether it was caused by any accident, mishap, mistake or misunderstanding.
- 14.4 If at the termination date:
 - 14.4.1 You have made any payment to Us for any Electrical Services We have not yet provided, these sums will be refunded to You as soon as is reasonably possible, and in any event within 14 calendar days of the termination notice;
 - 14.4.2 We have provided Electrical Services that You have not yet paid for, the sums due will be deducted from any refund due to You or, if no refund is due, We will invoice You for those sums and You will be required to make payment in accordance with Clause 6.

15. Effects of Termination

- 15.1 If the Agreement is terminated for any reason:
 - 15.1.1 Any Clauses which, either expressly or by their nature, relate to the period after the expiry or termination of the Agreement will remain in full force and effect.
 - 15.1.2 Termination will not remove or reduce any right to damages or other remedy which either You or We may have in respect of any breach of the Agreement which exist at or before the date of termination.

16. Events Outside of Our Control (Force Majeure)

- 16.1 We will not be liable for any failure or delay in performing Our obligations under these Terms and Conditions where the failure or delay results from any cause that is beyond Our reasonable control. Such causes include, but are not limited to: power failure, internet service provider failure, strikes, lock-outs or other industrial action by third parties, riots and other civil unrest, fire, explosion, flood, storms, earthquakes, subsidence, acts of terrorism (threatened or actual), acts of war (declared, undeclared, threatened, actual or preparations for war), epidemic or other natural disaster, or any other event that is beyond Our reasonable control.
- 16.2 If any event described under this Clause 16 occurs that is likely to adversely affect Our performance of any of Our obligations under these Terms and Conditions:
 - 16.2.1 We will inform You as soon as is reasonably possible;
 - 16.2.2 Our obligations under the Agreement will be suspended and any time limits that We are bound by will be extended accordingly;
 - 16.2.3 We will inform You when the event outside of Our control is over and provide details of any new dates, times or availability of Electrical Services as necessary;
 - 16.2.4 You or We may terminate the Agreement (see Clause 14).

17. Liability

- 17.1 We will be responsible for any foreseeable loss or damage that You may suffer as a result of Our breach of these Terms and Conditions or as a result of Our negligence. Loss or damage is foreseeable if it is an obvious consequence of the breach or negligence or if it is contemplated by You and Us when the Agreement is entered into. We will not be responsible for any loss or damage that is not foreseeable.
- 17.2 We will maintain suitable and valid insurance including public liability insurance.
- 17.3 We provide Electrical Services for domestic and private purposes only. We make no warranty or representation that the Services are fit for commercial, business or industrial purposes of any kind. We will not be liable to You for any loss of profit, loss of business, interruption to business or for any loss of business opportunity.
- 17.4 If We cause any damage to the Property, We will make good that damage at no additional cost to You. We are not responsible for any pre-existing faults or damage in or to Your property that We may discover while providing the Electrical Services.
- 17.5 Our total liability for any loss or damage caused as a result of our negligence or breach of these Terms and Conditions or the Agreement is limited to £2,000,000.
- 17.6 We are not liable for any loss or damage You suffer which results from Your failure to follow any reasonable instructions given by Us.
- 17.7 Nothing in these Terms and Conditions is intended to or will limit or exclude Our liability for death or personal injury caused by Our negligence or for fraud or fraudulent misrepresentation.
- 17.8 Nothing in these Terms and Conditions is intended to or will limit Your legal rights as a Consumer under any consumer protection legislation. For more details of Your legal rights please refer to Your local Citizens Advice Bureau or Trading Standards Office.

18. How We Use Your Personal Information (Data Protection)

- 18.1 All personal information that We may collect (including, but not limited to, Your name and address) will be collected, used and held in accordance with the provisions of the Data Protection Act 1998 and Your rights under that Act.
- 18.2 We may use Your personal information to:
 - 18.2.1 provide the Electrical Services to You;
 - 18.2.2 process Your payment for the Electrical Services;
 - 18.2.3 inform You of new products and services available from Us. You may request that We stop sending You this information at any time.
- 18.3 We will not pass on Your personal information to any other third parties without first obtaining Your express permission.

19. Other Important Terms

- 19.1 We may from time to time change these Terms and Conditions without giving You notice, but We will use Our reasonable endeavours to inform You as soon as is reasonably possible of any such changes.
- 19.2 We may transfer (assign) Our obligations and rights under the Agreement to a third party (this may happen, for example, if We sell Our business). If this occurs We will inform You in writing. Your rights under the Agreement will not be affected and Our obligations under the Agreement will be transferred to the third party who will remain bound by them.
- 19.3 You may not transfer (assign) Your obligations and rights under the Agreement without Our express written permission (such permission not to be unreasonably withheld).
- 19.4 The Agreement is between You and Us. It is not intended to benefit any other person or third party in any way and no such person or party will be entitled to enforce any provision of the Agreement.
- 19.5 If any provision of the Agreement or these Terms and Conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of the Agreement or these Terms and Conditions and the remainder of the provision in question will not be affected.
- 19.6 No failure or delay by Us or You in exercising any rights under the Agreement means that We or You have waived that right, and no waiver by Us or You of a breach of any provision of the Agreement means that We or You will waive any subsequent breach of the same or any other provision.

20. Law and Jurisdiction

- 20.1 These Terms and Conditions and the relationship between You and Us (whether contractual or otherwise) will be governed by, and construed in accordance with, English Law.
- 20.2 Any dispute, controversy, proceedings or claim between You and Us relating to the Agreement or these Terms and Conditions (whether contractual or otherwise) will be subject to the jurisdiction of the courts of England, Wales, Scotland or Northern Ireland, as determined by Your residency.